

EMPLOYMENT APPLICATION

GENEVA LABORATORIES, INC. and PRESERVATION SOLUTIONS, INC.

P.O. Box 140 • Elkhorn, WI 53121

Phone (262) 723-5669 Fax (262) 723-4015 personnel@genevalabs.com

CONTACT INFORMATION

Full Name:

Today's Date:

Last

First

Middle Initial

Current Residence:

Previous Address (within 5 years):

Street & Apt.:

Street & Apt.:

City:

City:

State, Zip:

State, Zip:

Home Phone:

Cell Phone:

POSITION OF INTEREST

Position Desired:

Expected Pay:

Seeking: Full-Time Part-Time Temporary

Available Start Date:

Have you ever applied for employment with us before? No Yes If Yes, when:

If hired, can you furnish proof of eligibility to work in the U.S.A.? Yes No

Are you over 18 years of age? Yes No (employment is subject to verification of age (work permit))

Have you ever been convicted of an illegal drug related crime? Yes No

If Yes, explain:

EDUCATION BACKGROUND

High School:

Did you graduate? No Yes

College/University:

Did you graduate? No Yes

Vocational/Tech:

Did you graduate? No Yes

Subject(s) Studied:

Degree(s) Earned:

(Proof of degree(s) will be required upon hire.)

EMPLOYMENT HISTORY

*Please give accurate and a complete full-time and/or part-time employment records below.
Start with your present or most recent employer.*

Name of Employer #1		Job Title and Duties:
Address		Dates of Employment:
City, State, Zip		From: _____ To: _____
		Rate of Pay: Start \$ _____ Final \$ _____
Supervisor	Telephone	Reason for Leaving
Name of Employer #2		Job Title and Duties:
Address		Dates of Employment:
City, State, Zip		From: _____ To: _____
		Rate of Pay: Start \$ _____ Final \$ _____
Supervisor	Telephone	Reason for Leaving
Name of Employer #3		Job Title and Duties:
Address		Dates of Employment:
City, State, Zip		From: _____ To: _____
		Rate of Pay: Start \$ _____ Final \$ _____
Supervisor	Telephone	Reason for Leaving
Name of Employer #4		Job Title and Duties:
Address		Dates of Employment:
City, State, Zip		From: _____ To: _____
		Rate of Pay: Start \$ _____ Final \$ _____
Supervisor	Telephone	Reason for Leaving

Have you worked under any other name? No Yes

If Yes, list name(s):

The information provided in this Employment Application is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my immediate dismissal.

I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

I authorize and agree to cooperate in a thorough investigation of all statements made herein and other matters relating to my background and qualifications. I understand that any investigation conducted may include a request for employment and educational history, credit reports, consumer reports, investigative consumer reports, driving record, and criminal history. I authorize any person, school, current and former employer, consumer reporting agency and any other organization or agency to provide information relevant to such investigation and I hereby release all persons and provide corporations requesting or supplying information pursuant to such investigation from all liability or responsibility to me for doing so.

Signature: _____

Date: _____